

**Contact:**

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**HOW SHOULD I SELECT REFERENCE PROVIDERS?**

Choose reference providers who can attest to your accomplishments and attributes as you've described them in your scholarship application and short essay(s). Consider teachers, coaches, employers, or other adults who know you well. Generally, the best reference providers have known you for more than one year, are enthusiastic about your candidacy for the scholarship(s), and have been asked in advance to serve as a reference. Do not assume someone will provide a positive reference. It is important to ask reference providers, in advance of submitting a scholarship application, if they are willing to be contacted about your candidacy. Make sure to list on the application the telephone number at which the reference provider prefers to be contacted.

**HOW MUCH IS EACH SCHOLARSHIP WORTH?**

Scholarship amounts vary based on endowed fund growth, duration of investment, and founder wishes. Each fund page lists the dollar amount of the current year's scholarship. Not every scholarship is offered every year.

**WHERE CAN I GO TO SCHOOL WITH THESE SCHOLARSHIPS?**

Most of the scholarships are for students attending accredited two or four year colleges and universities. However, some scholarships may be used for vocational and technical schools or adult education programs. Please refer to each scholarship's guidelines for more details.

**WHAT IS THE PROCESS FOR SELECTING SCHOLARSHIP RECIPIENTS?**

The Community Foundation's Scholarship Committee reviews all applications. These volunteers first determine if an applicant meets the criteria established by the founder(s). Once eligibility is determined, these volunteers review the applications based on the preferences established by the founder(s). The Scholarship Committee recommends applicants to the Board of Trustees, who then approves all scholarship awards. In general, a single individual should receive no more than one scholarship from the Community Foundation. If a student is the highest ranked candidate for more than one scholarship, he or she will receive the highest valued scholarship. In the event that no other applicants are eligible for the lower valued scholarship, a student may receive more than one scholarship.

**HOW AND WHEN WILL SCHOLARSHIP RECIPIENTS BE NOTIFIED?**

Scholarship recipients will be notified by email and/or mail in late April. Shortly thereafter, a list of all scholarship recipients will be posted on the Community Foundation's website. The letter notifying scholarship recipients will also contain an invitation to attend the Foundation's annual Scholarship Reception. At this event, scholarship recipients will have the opportunity to meet the founders who established the scholarship they are receiving. This is considered a "must attend" event for the scholarship recipient who may bring up to two guests. If the scholarship recipient absolutely cannot attend, an immediate family member is expected to represent the scholarship recipient.

**ARE SCHOLARSHIPS TAXABLE?**

For most students, a scholarship used for tuition, fees, books, supplies and essential equipment is usually not taxable. Scholarship funds used for room and board may be taxable. Please consult a tax professional if you have questions about your scholarship award.