



Gratiot-Isabella Technical Education Center

Mt. Pleasant 1155 S. Elizabeth St. • Mt. Pleasant, MI 48858 • 989-775-2210 • Fax 989-775-2215 • www.gi-tec.com

Dear GI-TEC- Mt. Pleasant Campus Families,

We hope this letter finds you healthy as we work together to curb the spread of COVID-19. If there is ever a time when the school district and families need to work together to educate our children, now is that time. We are about to embark on a plan for learning while at home, that will require cooperation, patience, and perseverance from both families and educators. Together, we can make this a meaningful learning experience for our students.

Our Mt. Pleasant Public School district submitted our "Continuity of Learning Plan" to the Gratiot Isabella RESD on April 10, 2020. This letter includes some of the key components of our plan and how we will work to best support your child during this time away from the school building. Our CTE teachers have been working hard in the past weeks to connect with every student in their classes in an effort to move forward in the best manner of distance learning that works with your household. Classes will start via distance learning on Monday, April 20th.

While nothing can replace the face-to-face interactions or our hands on approach to learning, our Career and Technical Education staff is committed to supporting your student's education during this time. We know that families are receiving a lot of information these days and we are going to work to control our communication to minimize the number of communications that you receive, while still providing the information you need.

Recommended Student Engagement in Learning Minutes

Our teachers will use this as a guide to organize learning at home lessons:

Grade Level	Minimum	Maximum	Focused Attention
11-12	Class: 20 mins/day Total: 100 mins/day	Class: 40 mins/day Total: 200 mins/day	1 CTE program area

Instruction

As much as possible, teachers will provide learning opportunities that allow the student to complete their work at any time or day, during the scheduled week. Some teachers may have an OPTIONAL time for when their class of students may connect and "see" each other, using Zoom or Google Meet. Grade level or course packets are being created for students and families who prefer that mode of learning.

Student Expectations

It is expected that students will complete work that is shared by their teacher each week. Teachers will provide feedback to submitted work either electronically or over the phone, as much as possible. For students who have regular access to the internet, work may be submitted in the manner it is assigned virtually. For students who are receiving printed resources, one way to submit work to teachers for feedback might be to take a picture of the completed work and send it to your child's teacher. We would like to minimize the need to send materials back to the school, however, collection boxes/bins will be established at each building.

Parent Expectations

Parents are encouraged to help their child create a daily routine that includes time for their child to engage in the academic resources provided. It is encouraged that children have a dedicated workspace

in which they will do their school work at home. It is especially important that parents let their child's teacher know if they need printed materials or other supplies.

Communication from Teachers

Each teacher will send 1 weekly email to the student for their class. You and/or your student likely have been in communication with teachers since the beginning of the closure. As we continue with learning from home, families/students should expect to receive a weekly communication from their child's teacher(s).

Staff Office Hours

Our certified staff will host "office hours." This is an opportunity for students and parents to connect and receive support quickly, either by phone or by email. Staff can always be contacted through email, and typically responding within 24 hours, Monday through Friday, is the basic expectation.

GI-TEC COVID Learning Teacher Information

Teacher/Course	Where do you find assignments	Teacher Contacts	Office Hours
Arnold, Denise Health Science/CNA	Google Classroom Remind Email Workbooks Paper copies available	darnold@mp.edzone.net darnold@cte.edzone.net	11-noon or by appointment
Bragg, Dan Radio/TV	Email Packets available on request	dbragg@mp.edzone.net dbragg@cte.edzone.net	9:00-10:00 AM or by appt
Chandler-Conner, Jennifer Health Careers	Google Classroom (all students use this weekly in my class). Can also email or send packet	jchandler-conner@mp.edzone.net jchandler@cte.edzone.net	10:00-11:00am daily or by appointment
Driggers, Paul Machine Trades	Email Packets available	pdriggers@mp.edzone.net pdriggers@cte.edzone.net 231-660-1855	8:00-9:00 AM

Galbraith, Todd Family & Consumer Science	Google Classroom Email Paper packets upon request	tgalbraith@mp.edzone.net tgalbraith@cte.edzone.net	M-F 7pm-8pm
Greening, Camille	CTE Counselor	cgreening@mp.edzone.net	M-F 1:00 - 2:00 or by appointment
Keson, Andrew Electronics	Google Classroom (emailed code and code in packet.) Packets attached: Electronics Intro to Computer Programing	akeson@mp.edzone.net akeson@cte.edzone.net	Will check email daily. 2:00-3:00pm Office Hours by phone number in packet will be used.
Langley, Andrea Graphics	School email Edmodo Packet Available	alangley@mp.edzone.net alangley@cte.edzone.net	M-F 10:00-11:00
Leasher, Deborah Marketing	Email, packets if needed, on-line simulation Remind	dleasher@mp.edzone.net dleasher@cte.edzone.net	10:00 - 11:00am or by appt.
Lockwood, Kerry Accounting	Google classroom, hangouts, email, packets made available if needed	klockwood@mp.edzone.net klockwood@cte.edzone.net	1:30pm-2:30pm
McCormick, Desiree Culinary Arts	Google Classroom School Gmail Packets Available	dmccormick@mp.edzone.net dmccormick@cte.edzone.net	10am-11am
McNeal, Scott Drafting	Instructional Packets available. Email instruction for those who have access	smcneal@mp.edzone.net smcneal@cte.edzone.net	2pm-3pm Or by appt.

Onstott, Pat Digital Media	Google Classroom (class invites emailed to students); Email	poustott@mp.edzone.net Poustott@cte.edzone.net	9:00-10:00 M-F or by appt.
Powell, Darwin Construction Trades	Email Packets available if needed	dpowell@mp.edzone.net dpowell@cte.edzone.net	9-10 AM or by appt.
Schell, Amy Education Careers	Integrating Technology: Google Classroom <i>(Check email for Code)</i> Educational Careers: Google Doc - with links to all work <i>(doc shared)</i> Packets available if needed	aschell@mp.edzone.net aschell@cte.edzone.net	Office Hours: Mon.-Fri. 9:30-10:30 am
Tillotson, Alan Small Engines	Google Classroom (Code upon request) Email On-line: ngkplugpro.ca Packets available if needed	atillotson@mp.edzone.net atillotson@cte.edzone.net 989-289-9629	8:30-9:30am Or by appointment any day or time
Wiles, Perry Automotive	Email On-line: ngkplugpro.ca Packets available if needed	pwiles@mp.edzone.net pwiles@cte.edzone.net	10:00 -11:00 am
Williams, Megan Interior Design	Google Classroom. All students will be emailed link to classroom.	mwilliams@mp.edzone.net mwilliams@cte.edzone.net	3:00-4:00 daily, will check email frequently
Wischmeyer, Mindy Business Mgmt.	On-line simulations email content-Packets if needed	mwischmeyer@mp.edzone.net mwischmeyer@cte.edzone.net	8:00-9:00am
Voeks, Mary Kay	CTE Director	mvoeks@mp.edzone.net mvoeks@cte.edzone.net	12:00pm-1:00pm will check email frequently

Online Resources

Each teacher will utilize an online learning option to deliver instructional resources electronically, for those students who have access. Common examples include Google Classroom, Moodle, Zoom, and closed Facebook Live groups.

Offline Resources

For those students who do not have online access, hard-copy learning packets are being created. Initial packets will be mailed to students whose home school is other than Mt. Pleasant High School.

College Credit (Articulation)

Seniors who are planning to attend college in the next two years please consult with your teacher or Mrs. Greening to see if you qualify for articulated (**free**) college credit. Completion of 3rd trimester coursework is required to be eligible.

While we have worked hard to organize ourselves to implement this plan, we know that it is not perfect and we will need to make adjustments. We ask for your patience as we transition and work to best support your child. We are committed to supporting your child and your family during this challenging time in our world.

We truly believe that education is a partnership between school and home that will continue to help your child EXPLORE MORE, as we create an inclusive school community of engaged, inspired and empowered learners. Please reach out to us if we can help you with anything at all during this unique and challenging time.

Please stay healthy!

The Mt. Pleasant Public Schools/GI-TEC Administrative Team and Staff